



MIAMI COUNTY RECYCLING DISTRICT

**MIAMI COUNTY RECYCLING DISTRICT BOARD MEETING
TUESDAY FEBRUARY 20, 2018 AT 1:00 P.M.
MIAMI COUNTY RECYCLING DISTRICT CONFERENCE ROOM
2651 W LOGANSPOUR RD, PERU, IN**

MINUTES

The Miami County Recycling District held a meeting of the Board of Directors on Tuesday, February 20, 2018 at 1:00 P.M. in the Miami County Recycling District Conference Room located at 2651 W Logansport Rd, Peru, Indiana.

Attending:

Board Members: Larry West–Chairman–County Commissioner, Don Morris–Vice Chairman–Town of Converse, David Sailors–County Council, Alan Hunt– County Commissioner, Tom Gustin–City Council, Joshua Francis –County Commissioner Gabriel Greer–Mayor of Peru.

Absent: None.

Staff Attending: Samantha St. John–Director, Bill Berkshire–Legal Counsel.

Absent: Carla Weaver–Assistant Director and Recording Secretary (*Running the normal check-in processes for citizens*).

Others: Sandy Chittum–CAC member, Mike Rorvik–Contractor for the District, Frank Davis–Citizen.

Call to Order: Chairman Larry West called the meeting to order at 1:00 P.M.

Approval of Minutes:

- Board members reviewed the meeting minutes from the January 16, 2018 Board of Directors meeting. *Mr. Gustin motioned to approve meeting minutes; Mr. Sailors seconded. Motion carried (7–0).*

Approval of Financial Report and Claims:

- Board members reviewed the financial statement and claims. *Mr. Gustin motioned to approve the financial report and claims; Mr. Hunt seconded. Motion carried (7–0).*

Director's Report:

- Mrs. St. John reviewed the 2017 collections and outstanding balances. There is an unpaid balance from the 2017 billing of \$26,504.58.
- Mrs. St. John told the board the State reporting is going well. She is waiting on the final review from the Controller. Solid Waste Districts have five additional reports they turn in to the State, along with the same reports required of all local units of government.
- Mrs. St. John informed the board that she needs to encumber \$3,978.00 from 2017. This covers \$200.00 Chamber of Commerce Dues, \$278.00 bonds for herself and Timothy Comerford, and \$3,500.00 for billing software, updates, and maintenance. These invoices were received after December 31, and were dated in 2017. *Mr. Sailors motioned to approve the encumbrances; Mr. Gustin seconded. Motion carried (7-0).*
- Mrs. St. John noted she is always looking for opportunities to present education programs.

Lawyer's Report:

- There was nothing new to report. Mr. Berkshire is still collecting the unpaid bills from 2016. He thinks that until the bill is included on the tax rolls, the District will always have a large unpaid balance from year to year. Mr. West asked Mrs. St. John if she had had a chance to speak with the Auditor about including the bills on the taxes. Mrs. St. John replied she has not, due to state reporting deadlines. She thought it would be courteous to speak with her when the task of gathering the information for reports might be closer to being done.

Old Business:

- Mrs. St. John sent a resolution to all board members stating that the District employees were inadvertently skipped for the county employees' 3% raise during the budget hearings last year. The resolution is to correct the pay rate and make it retroactive to January 1, 2018. She also included a section to add longevity pay for the district's full-time employees. After discussion, the board removed the longevity section, and consider longevity for the 2019 year. *Mr. Gustin motioned to approve Resolution 02-20-18 with the longevity sections removed; Mr. Sailors seconded. Motion carried (6-1), with Mr. Greer casting the opposing vote.*

New Business:

- Mrs. St. John told the board that April 28 would be the best day to hold Beautification Day. It is the 4th Saturday in April, which has been the time it has been held in prior years. The proposal specifications for trash haulers will be the same as they were for 2017.

- There were many questions about enforcing the new rules for the program. Some items will no longer be accepted due to abuse of the program in years past. The board decided we should no longer accept building materials such as drywall, concrete, bricks, dirt, shingles, etc. It will also be enforced that the bills must be paid to the current year. It was suggested to have someone at each site to check to be sure people are residents of the county and also that the past years' bills have been paid. Mr. West would like a count of how many people from the county are using this program. To accurately count the users, it would require designing a method to check these things. There will also need to be training sessions for the volunteers at the sites. It was suggested to hire several off-duty police officers to help at the sites and make sure anyone who is turned away stays calm. Mrs. St. John will add a third page to be included with the bills stating the new rules and requirements for using this program. She will design it and email it to the board.
- Mrs. St. John reported the preliminary figures for recycling and per capita cost. Per Capita cost of the 2017 program was \$11.94. This is a DECREASE of \$3.97 from the 2016 costs. The amount of trash sent to the landfill that the District was directly responsible went down to 163 tons. This was a decrease of 105 tons. The decrease puts the district 29 tons away from the goal to reduce landfill amounts by 50% (enacted by HEA 1183.) The amount of materials recycled went up to 1,674 tons. This is an increase of 309 tons over the 2016 year. The District is making progress to increase recycling, and reduce the amount of material sent to the landfill.

Public Comments: Frank Davis addressed the board regarding the limit on propane tanks. He was unhappy about the new limit. The tanks cost the District \$10.85 each to dispose of them properly. Mr. Davis brought in 88 tanks from January 1, 2017 through February 20, 2018. This cost the district \$954.80. The containers have to be handled and emptied in a required manner for safety. The cost of proper handling is charged to the district.

Next Board Meeting:

- **BOARD OF DIRECTORS– MARCH 19, 2018 at 7:00 P.M. MIAMI COUNTY COURTHOUSE GAR ROOM, 25 N BROADWAY, PERU, IN 46970**

Adjournment: *Adjournment was unanimous.*

Samantha St. John, Director

Larry West, Board Chairman